

<b>Company</b>	Verlata Consulting Pte. Ltd.
<b>Digital Solution Name &amp; Version Number<sup>1</sup></b>	NetDocuments - 18 users (1 year)
<b>Appointment Period</b>	10 August 2023 to 09 August 2024
<b>Extended Appointment Period<sup>2</sup></b>	10 August 2024 to 09 August 2025

wef. 01 April 2025

**Standard Packaged Solution (ie. Minimum items to be purchased)**

Cost Item	Unit Cost (\$)	Unit	Quantity	Subtotal (\$)	Qualifying Cost* (\$)
1) Software NetDocuments Document & Email Management subscription for 1 year		Per User	18.00		
2) Hardware Not Applicable					
3) Professional Services NetDocuments Implementation Services i. NetDocuments Design - Repository, Cabinet, Workspace & Profile Design ii. Workstation implementation and configuration iii. Provision of import migration tools and guidance		One-Time	1.00		
4) Training NetDocuments Training and Guidance i. NetDocuments guidance sessions		One-Time	1.00		
5) Others Not Applicable					
<b>Total</b>				<b>\$ 26,860.00</b>	<b>\$ 24,060.00</b>

<sup>1</sup> A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999

<sup>2</sup> As specified in the Letter of Appointment, IMDA may exercise the option to extend the Appointment Duration for an additional one-year ("Extended Appointment Period")

\* Qualifying cost refers to the supportable cost to be co-funded under the grant