

Company	BIPO Service Singapore Pte Ltd
Digital Solution Name & Version Number¹	BIPO Human Resource Management System (HRMS) - LITE 50
Appointment Period	05 September 2024 to 04 September 2025
Extended Appointment Period²	05 September 2025 to 04 September 2026

Standard Packaged Solution (ie. Minimum items to be purchased)

Cost Item	Unit Cost (\$)	Unit	Quantity	Subtotal (\$)	Qualifying Cost* (\$)
1) Software BIPO Human Resource Management System – For 50 Users					
Modules					
- Personnel Management		Per User			
- Payroll Management		Per Annum	50.00		
- Leave Management					
- Benefits and Claims Management					
- Performance Appraisal Management					
2) Hardware Not Applicable					
3) Professional Services Scoping and Documentation		Per Manday	0.50		
System setup and configuration of Personnel, Leave, Payroll, Claims and Appraisal System according to company and statutory policies		Per Manday	2.50		
Data and Opening Balance Migration for					
- Data Conversion of Employee Personal Details		Per Manday	3.00		
- Data Conversion of Active Year Leave Balance					
- Data Conversion of Active Year Payroll Records					
- Data Conversion of Active Year Claims Balance					
UAT and Go Live Support		Per Manday	0.50		
4) Training - Administrator Training (Up to 4.0 Hours) - Online Software Knowledge Base Will be Provided		Per Manday	0.50		
5) Others Not Applicable					
Total				\$ 11,600.00	\$ 11,600.00

¹ A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999

² As specified in the Letter of Appointment, IMDA may exercise the option to extend the Appointment Duration for an additional one-year (“Extended Appointment Period”)

* Qualifying cost refers to the supportable cost to be co-funded under the grant