

|   |   |
|---|---|
| <b>Company</b>  | METROPOLITAN MANAGEMENT SERVICES PTE. LTD.  |
| <b>Digital Solution Name &amp; Version Number<sup>1</sup></b> | MMS – Xero Accounting Solution - Package 4 - Comprehensive (Subscription, Setup & Training Package) |
| <b>Appointment Period</b>                                     | 05 September 2024 to 04 September 2025  |
| <b>Extended Appointment Period<sup>2</sup></b>                | 05 September 2025 to 04 September 2026  |

**Standard Packaged Solution (ie. Minimum items to be purchased)**

| Cost Item  | Unit Cost (\$) | Unit       | Quantity | Subtotal (\$)      | Qualifying Cost * (\$) |
|--|----------------|------------|----------|--------------------|------------------------|
| 1) Software<br>Xero Cloud Accounting Software subscription - premium package 1 year (unlimited users/multi-currency)<br>Modules include:<br>- Peppol ready for e-invoicing<br>- Sales<br>- Purchases<br>- Products and Services<br>- Banking, Bank Feed and Bank Reconciliation<br>- Fixed Assets Register   |                | Per month  | 12.00    |                    |                        |
| 2) Hardware<br>Not Applicable  |                |            |          |                    |                        |
| 3) Professional Services<br>- Comprehensive Xero setup<br>- Analyse of company portfolio and customise chart of accounts<br>- Setup organisation details<br>- Peppol invoicing set up<br><br>- Customisation of 2 sets of templates and reports (up to 8 amendments)<br>- Configuration of user access level and operational process flow<br>- Migration of data (opening balances and sub-ledger details) |                | Per manday | 1.50     |                    |                        |
|  |                | Per manday | 2.50     |                    |                        |
| 4) Training<br>- 2 days of customised training<br>- Training to include demo presentation, hands-on exercises, useful tip  |                | Per manday | 2.00     |                    |                        |
| 5) Others<br>Not Applicable  |                |            |          |                    |                        |
| <b>Total</b>   |                |            |          | <b>\$ 5,380.68</b> | <b>\$ 3,880.68</b>     |

<sup>1</sup> A higher upgrade of the software version is acceptable, for example solution version 3.x allow anything from 3.0 to 3.99999

<sup>2</sup> As specified in the Letter of Appointment, IMDA may exercise the option to extend the Appointment Duration for an additional one-year (“Extended Appointment Period”)

\* Qualifying cost refers to the supportable cost to be co-funded under the grant